City of Highland Park

Benefits Enrollment Form

Please complete the following information. If opting out of any city-sponsored benefits, please complete the 'Demographic Information,' select 'opt out' in each section, and sign and date the form. Dependent information is only required if participating in benefits.

Demographic Information

Effective Date	Reason for completing this form:	New Hire ☐	Open Enrollment ☐	Qualifying Life Event ☐

Last Name	First Name	Mid. Initial	Birth Date (mm/dd/yyyy)	Social Security #

Mailing Address	Unit #	City	State	Zip Code

Primary Phone Number	Male ☐	Female ☐	Nonbinary ☐	Email Address

Medical Insurance Election
Blue Cross Blue Shield of Illinois

HMO - H15078	Base PPO - P14946	HCA - P14948	PPO Plus - P14940	Opt Out of Medical Coverage
☐	☐	☐	☐	☐

For HMO Plan Only

PCP/IPA Name & PCP/IPA #	Are you an existing patient?	Yes ☐	No ☐	OB/GYN Name &OB/GYN # (if applicable)	Are you an existing patient?	Yes ☐	No ☐

Dental Insurance Election
Delta Dental of Illinois

Opt Into Dental Coverage	Opt Out of Dental Coverage
☐	☐

Flexible Spending Account
Wex Health

Please consult with Wex Health or the IRS for the most up-to-date maximums for each category.

	Amount Deducted Per Pay Period	Number of Pay Periods	Annual Election Amount	- Or -
Medical Expenses ($3,050 annual maximum for 2023)	$	x	=	Opt Out ☐
Dependent Care ($5,000 annual maximum for 2023)	$	x	=	Opt Out ☐
Commuter Benefits ($300 monthly maximum for 2023)	$	x	=	Opt Out ☐

Please complete the dependent information on the next page if applicable.

Signature: ______________________________ Date: ________________

City of Highland Park

Benefits Enrollment Form

Please note the grey sections are for the HMO plan only. An additional dependent page is available if needed.

Dependent Information

Spouse/Partner (skip if not applicable)

Last Name	First Name	Mid. Initial	Birth Date (mm/dd/yyyy)	Social Security #

Mailing Address (if different)	Unit #	City	State	Zip Code

Spouse	Civil Union Partner	Male	Female	Nonbinary	Medical	Dental	Flex Spend
☐	☐	☐	☐	☐	☐	☐	☐

PCP/IPA Name & PCP/IPA #	Are they an existing patient?	Yes	No	OB/GYN Name &OB/GYN #	Are they an existing patient?	Yes	No
		☐	☐			☐	☐

Child/Dependent

Last Name	First Name	Mid. Initial	Birth Date (mm/dd/yyyy)	Social Security #

Mailing Address (if different)	Unit #	City	State	Zip Code	Are they a full time student?	Yes	No
						☐	☐

Biological Child	Adopted Child	Stepchild	Legal Guardianship	Male	Female	Nonbinary	Medical	Dental	Flex Spend
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

PCP/IPA Name & PCP/IPA #	Are they an existing patient?	Yes	No	OB/GYN Name &OB/GYN #	Are they an existing patient?	Yes	No
		☐	☐			☐	☐

Child/Dependent

Last Name	First Name	Mid. Initial	Birth Date (mm/dd/yyyy)	Social Security #

Mailing Address (if different)	Unit #	City	State	Zip Code	Are they a full time student?	Yes	No
						☐	☐

Biological Child	Adopted Child	Stepchild	Legal Guardianship	Male	Female	Nonbinary	Medical	Dental	Flex Spend
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

PCP/IPA Name & PCP/IPA #	Are they an existing patient?	Yes	No	OB/GYN Name &OB/GYN #	Are they an existing patient?	Yes	No
		☐	☐			☐	☐

Child/Dependent

Last Name	First Name	Mid. Initial	Birth Date (mm/dd/yyyy)	Social Security #

Mailing Address (if different)	Unit #	City	State	Zip Code	Are they a full time student?	Yes	No
						☐	☐

Biological Child	Adopted Child	Stepchild	Legal Guardianship	Male	Female	Nonbinary	Medical	Dental	Flex Spend
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

PCP/IPA Name & PCP/IPA #	Are they an existing patient?	Yes	No	OB/GYN Name &OB/GYN #	Are they an existing patient?	Yes	No
		☐	☐			☐	☐

Child/Dependent

Last Name	First Name	Mid. Initial	Birth Date (mm/dd/yyyy)	Social Security #

Mailing Address (if different)	Unit #	City	State	Zip Code	Are they a full time student?	Yes	No
						☐	☐

Biological Child	Adopted Child	Stepchild	Legal Guardianship	Male	Female	Nonbinary	Medical	Dental	Flex Spend
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

PCP/IPA Name & PCP/IPA #	Are they an existing patient?	Yes	No	OB/GYN Name &OB/GYN #	Are they an existing patient?	Yes	No
		☐	☐			☐	☐